

CONFLICT OF INTEREST POLICY FOR PEER ASSESSMENT - DRAFT

Managing Conflict of Interest

1. Since the purpose of the peer assessment system is to select qualified and knowledgeable Adjudicators from the field, Adjudicators may have contacts with one or more of the applicants. Where an actual or potential conflict of interest exists, it must be disclosed and the assessor must abstain from any and all participation related to the application, and leave the meeting for the duration of the discussion.
2. Conflict of interest exists or may exist if adjudicators are asked to assess applications:
 - 2.1. from a full-time employer, a client or an organization where they are a board member;
 - 2.2. where they have a direct financial interest in the success or failure of an application;
 - 2.3. where the applicant is their spouse/partner or immediate family member;
 - 2.4. where their spouse/partner or immediate family member is a senior staff member, contractor or board member with the applicant organization; or
 - 2.5. where they judge that they are unable, for any other reason, to assess an application objectively.
3. Adjudicators who are in conflict of interest must state this clearly. Adjudicators are not required to state the nature of the conflict. Additionally, adjudicators are asked to refrain from making any comment on the application in question whatsoever.

I have read the Prince Edward Island Council of the Arts Conflict of Interest Policy (Draft form as above) and agree to abide by this policy.

Signature of Juror

Date